

OTLEY ATHLETIC CLUB

CONSTITUTION

EFFECTIVE FROM 6 JANUARY 2004

Amended at AGM 30th September 2010, AGM 1st October 2013, AGM 4th October 2016, AGM 3rd October 2017, AGM 1st October 2019, AGM 15th October 2020 and AGM 24th October 2024

1. The Club shall be known as Otley Athletic Club.
2. The objects of the Club shall be promotion and developments of athletics in all its branches.
3. **GENERAL COMMITTEE**
 - (1) A General Committee of a minimum of 9 to include a President, Secretary and Treasurer who shall be ex-officio members of the committee shall be elected at the Annual General Meeting and serve for one year. The Club shall be administered by these members.
 - (2) The Annual General Meeting may, at its discretion, elect as Vice-Presidents such worthy of the office. Such Vice-Presidents shall be eligible to attend General Meetings and shall be ex-officio members of the General Committee.
 - (3) The General Committee shall have the power to co-opt and may, at its discretion, appoint sub-committees for specific purposes and such sub-committees shall appoint their own Chair and Secretary. Minutes shall be kept of all meetings and sub-committees shall submit their minutes to the General Committee for confirmation.
 - (4) The General Committee shall have the power to deal with any matter not provided for in the foregoing rules.
 - (5) Complaints and suggestions should be made in writing to the Secretary or any General Committee member and be considered by the General Committee.
4. **MEETINGS**
 - (1) The Annual General Meeting shall be held in October or November each year.
 - (2) The quorum for General Committee Meetings shall be five members.
 - (3) Minutes shall be kept of all meetings.
5. Auditors to be elected annually at the Annual General Meeting.
6. Membership shall be open to all amateurs according to UK Athletics definition. The Secretary, or other authorised officer of the Club, shall be empowered to accept any bona fide membership application which shall be referred to the General Committee. The General Committee decision shall be final and on a majority vote. Membership shall be open to all without discrimination. Members shall, on joining the Club, be considered members until they tender their resignation in writing and pay all dues. The General Committee shall try and resolve any disciplinary matters amicably but if this proves impossible will use the procedures set down in the booklet entitled 'North or England Athletic Association - Disciplinary Code'.
7. **SUBSCRIPTIONS**
 - (1) The Club membership year runs from 1st December and the subscriptions shall be determined at the Annual General Meeting.
 - (2) Any member joining after 1st September shall pay the full membership fee but their renewal date will be 1 December the following year.
 - (3) Any member unable to participate in athletics due to long-term illness/injury, maternity, or changes in domestic circumstances is entitled to reduced membership fee equivalent to the current annual England

Athletics affiliation. This covers periods of a maximum of 12 months, and is subject to the approval of the club's committee

(4) Subscriptions are due within one month of the Annual General Meeting.

(5) (a) Any person whose subscriptions are unpaid as at 31st January shall not be eligible to receive any Club prizes or trophies. Such person will immediately become eligible to receive such prizes on receipt of subscriptions.

(b) Any person whose subscriptions are unpaid after 31st January will be advised that they shall be expelled from the Club. Such person may be reinstated upon receipt of the full membership subscription at the discretion of the General Committee.

8. WEARING OF CLUB VESTS

(1) The Club colours are to be a black vest with two white bands and the lettering 'Otley AC' between the bands.

(2) Club colours should be worn in all races.

9. AMENDMENTS TO THE CONSTITUTION

(1) The foregoing rules can only be altered at the Annual General Meeting or any Special Meeting called for that purpose.

(2) All notification of any proposed amendment to the rules or Constitution of the Club should be in writing and in the possession of the Secretary at least three weeks prior to the Annual General Meeting.

10. FRIENDS OF OTLEY ATHLETIC CLUB

(1) Any member who is unable to take an active part in the activities of the Club or no longer wishes to race as a member of Otley Athletic Club may elect to become a 'Friend of Otley Athletic Club'.

(2) The Secretary, or other authorised officer of the Club, shall be empowered to accept any bona fide application to become a 'Friend of Otley Athletic Club' subject to confirmation by the General Committee.

(3) A 'Friend of Otley Athletic Club' is entitled to receive club communications. A 'Friend of Otley Athletic Club' is not entitled to compete in races as a member of the Club

11. The Club is of a non-profit making nature and any surplus income or gains are to be reinvested in the Club. Any distribution of the Club assets, in cash or in kind, to members or third parties are not permitted although this does not prevent donations by the Club to charities or to other Clubs that are registered as Community Amateur Sports Clubs.

12. If the Club is dissolved any assets will be applied for approved sporting or charitable purposes, or transferred to UK Athletics.